

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
September 5th, 2017 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for August 2017:

\$2100.00

Total Deposited Since May 1st 1989:

\$364,060.00

August Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$900.00 (6)
Master Electrical License Renewal Deposits	\$1050.00 (7)
Master Electrical License Renewal Late Fee	\$150.00 (3)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$25.00 (1)

Insurance Up-Dates for August 2017:

49

August 2017 Change of Address and/or T/A:

0

August 2017 Shelved License:

4

Meeting: The Meeting was called to order by Mr. Haskins at 7:30pm

- 1) Vote to approve August minutes-5-0 to approve.
- 2) Mr. Worch and Mr. Johnson met with the county attorney to discuss new electrical board ordinance. This information will be discussed at tonight meeting. The board has made a motion to present the new ordinance to County Commissioners concerning permits. This ordinance will require all electrical permits to be issued through the office of Land Use and Growth Management. The Vote was 5-0 in favor. The Electrical Board has reviewed all the other sections of the ordinance and is in agreement.
- 3) An electrician was brought to the boards attention concerning him doing electrical work without holding a license. He was asked to attend the meeting along with the county attorney to review this and take corrective actions. The electrician did not attend the meeting. The case was turned over to the county attorney for further actions. An injunction was enforced against the electrician. He has been instructed to remove his web page and to stop advertising as a licensed electrician. As to date he has concurred and followed the ruling.
- 4) We are still meeting with SMECO and Harry Knight to work out how the third party inspection will work. This is still a work in progress. The board has reviewed an instruction sheet concerning third party inspections presented by Mr. Harry Knight. The board voted 5-0 in favor of accepting this instruction sheet.
- 5) The County Attorney sent the paperwork to the board to start the process of eliminating the home owners exam. This paperwork will be filled out and submitted to eliminate the exam.
- 6) The following is a list of dates for the Electrical Examiners Board meetings in 2017.
 - a. January 3rd Board Meeting
 - b. January 26th Master/Low Voltage/Restricted Exam
 - c. February 7th Board Meeting
 - d. March 7th Board Meeting
 - e. April 4th Board Meeting
 - f. May 2nd Board Meeting
 - g. June 6th Board Meeting
 - h. July 4th Board Meeting---Cancelled
 - i. July 27th Master/Low Voltage/Restricted Exam
 - j. August 1st Board Meeting
 - k. September 5th Board Meeting
 - l. October 3rd Board Meeting
 - m. November 7th Board Meeting
 - n. December 5th Board Meeting

Homeowners Exam Applicants for September 2017:

0-One applicant called and wants to reschedule.

Homeowner Exam Results for August 2017:

P.O. BOX 653 ♦ GOVERNMENTAL CENTER ♦ 23150 LEONARD HALL DRIVE, LEONARDTOWN, MD 20650
PHONE 301.475.4200 X1500 ♦ FAX 301.475.4672 ♦ www.co.saint-marys.md.us

N/A

Monitor Homeowners Exam for September 2017:

Danny Johnson

Master/Restricted/Low Voltage Results for July 2017 and January 2018:

2017 July Exam —1 applicants----- 0 pass 1 fail
(1-Master)

Monitored Master/Restricted/Low voltage Exam for January 2018:

Don Haskin
Craig Spence

Postage for August 2017:

\$14.47

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday October 3rd, 2017 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion by Mr. Worch
Second by Mr. Spence

The Following Payments are authorized for the Board Members for August 2017

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Spence Total	\$25.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Attend County Meeting	\$25.00
c) Worch Total	\$50.00

3) Ron Derby----MEMBER

a) Attend Meeting	\$25.00
b) Derby Total	\$25.00

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
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b) Haskin Total \$25.00

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Attend Meeting	\$25.00
b) Attend County Meeting	\$25.00
c) Prepare Meeting Minutes	\$25.00
d) Recording Secretary (89 @ \$15.00)	\$1335.00
e) Johnson Total	\$1410.00

Recording Secretary Performed the Following Duties (August):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Completed annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam
- 12) Renewal Year

James D. Johnson Jr.
Secretary
electric.examiners@stmarysmd.com